



Western Gateway Recreation & Park District

AGENDA

BOARD OF DIRECTORS' MEETING

Wednesday, January 21, 2026

Regular Meeting 6:30 pm

Buttermaker's Cottage

- 1) **Call to Order Pledge of Allegiance**
- 2) **Roll Call** – Brandon Lindsen, Chair; Sharon Lewis, Vice Chair; Lance Eck; Chris Potter; Paul Towne
- 3) **Introduction of guests**
- 4) **Agenda Approval** – *Order of the agenda items will be addressed. Vote*
- 5) **Public Comments** - Comments relating to topics not already included on the agenda. Comments relating to agenda items will be heard during discussion of those items. Official board action can only be taken during discussions covered under Old and New Business. Please be brief and limit comments to a maximum of five minutes per person.
- 6) **Correspondence** –
- 7) **Board Minutes** – *Minutes from November will be reviewed. Vote*
- 8) **Financial Report** – *December/Year to Date Financial reports will be reviewed. Vote*
- 9) **Old Business**
 - a. Pollinator Garden – *the Nevada County Beekeepers Association will propose footprint and plans for a park pollinator garden, to be the basis of an MOU. Vote.*
 - b. Pickleball Courts – *Update on Pickleball courts.*
 - c. Fiscal Audits – *Board will be updated on Fiscal Reviews and Audit for 22/23, 23/24 and 24/25..*
 - d. Rural Recreation & Tourism Grant – *Board will be updated on grant project progress.*
 - e. YBONC – *Proposed MOU and improvement proposal to be reviewed and approved. Vote*
- 10) **New Business**
 - a. Board Member Seat – *Board will hold annual vote for Chair and Vice Chair.*
 - b. Parcel Fee Increase – *Committee to be formed to research and propose parcel fee increase to be placed on 2026 ballot.*
 - c. Reservation Fees – *Board will review proposed revised reservation fees. Vote.*
 - d. Form 700 – *Board members to submit Form 700, Statement of Economic Interest by April 1st.*
 - e. Little League - *Volunteer work day scheduled for February 21st and 22nd.*
 - f. Firewood Program – *Board will discuss raising the current price per cord of \$250, as well as employee commission or bonus for sales. Vote.*
 - g. Emergency Action Plan – *Board will review the proposed Emergency Action Plan. Vote.*
 - h. 2026 Employee Handbook – *Board will review the 2026 Handbook. Vote.*
 - i. Park Lighting – *Board to discuss donation made for park lighting and new light for main parking lot*
 - j. Vehicle Safety and MVR Policy – *Board to review proposed policy. Vote.*
 - k. County Signature Authority Form – *2026 form must be completed, signed and approved by board. Vote.*
- 11) **Advisory Groups - Presentations**
 - a. Buildings and Grounds.
 - i. General Park Maintenance – *Mowers update, irrigation and pump*
 - ii. Farmers Market and CRV Program -
 - b. Upcoming events and reservations report
 - i. Upcoming Events Report – *Update on events and reservations.*
 - c. WGP Foundation Update
- 12) **Director Comments**
- 13) **Adjournment**